Revision #1.3 January 3, 2020

Laboratory Name:	
Appendix Name:	
Appendix Number:	
Assessors:	
Date:	



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NOTE: THIS METHOD-SPECIFIC CHECKLIST IS TO BE USED IN CONJUNCTION WITH A03 – RATING GUIDE APPENDIX

Item	Specification	Υ	N	N/A
Equipment	A03-2017 Clause: 6.4			
Agitator	End-over-end at 30±2 rpm (must) (EPA 1311 4.1)			
Zero-	• used only for volatiles (must)			
Headspace	• 500-600ml internal volume (must)	•••••		
Extraction	• accommodates 90-110 mm filter (must)			
(ZHE)	• withstands 50 psi filtration pressure (must)	•••••		
	 suitable devices known to EPA are in Table 3 of 	•••••		•••••
	EPA 1311	•••••		
	(EPA 1311 4.2.1)	•••••	•••••	•••••
Bottle	• for nonvolatile extraction (must)			
Extraction	 no plastic bottles, except PTFE, if testing for 			
	organics (must)			
	(EPA 1311 4.2.2)	•••••		
Filtration	 minimum 300 ml internal volume (must) 			
device for	 accommodate minimum 47 mm filter (must) 			
bottle	 vacuum filtration can only be for wastes with 			
extractions	low solids (<10%) and highly granular, liquid-	•••••		•••••
	containing wastes (must) . (Note: any device	•••••		
	capable of separating the liquid from the solid	•••••		•••••
	phase of the waste is suitable, providing that it is	•••••		
	chemically compatible with the waste and			
	constituents to be analyzed)			
	• inert materials that will not leach or absorb used			
	for extraction vessels and filtration devices			
	(must); (e.g., glass, PTFE or 316 stainless steel			
	for organics and inorganics)			
	HDPE, PP or PVC cannot be used for organics			
	(must)			
	suitable filter holders known to EPA are in Table			
	4 of EPA 1311			
	(EPA 1311 4.3)			•••••

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This chacklist is a summary of requirements and recommendations from ERA 1311. Where there is a discrepancy between this

Item	Specification	Υ	N	N/A
Filters	borosilicate glass fiber, no binders (must)			
	• 0.6-0.8 μm pore size, or equivalent (must)			
	• no prefilters (must)			
	• for metals: acid-washed with 1N nitric acid then			
	3 rinses of DI distilled water (must)			•••••
	(EPA 1311 4.4)			•••••
ZHE collection	TEDLAR bags, stainless steel or PTFE gas-tight syringes			
	for initial liquid phase and final extract (must)			
	(EPA 1311 4.6)			
ZHE extract	Transfer device for extraction fluid to ZHE does not			
transfer	change nature of extraction fluid (must)			
	(EPA 1311 4.7)			
Balance	Weighing to ± 0.1 g (must); (requires minimum 2 place			
	balance)			
	(EPA 1311 4.8)	•••••		•••••
Reagents	A03- 2017 Clause: 6.4			
	reagent/ACS grade minimum (must)			
	reagent water: interferants below target MDLs			
	(must)			
	• Extraction Fluid #1: pH = 4.93±0.05 (must)			
	• Extraction Fluid #2: pH = 2.88±0.05 (must)			
	extraction fluids monitored frequently for			
	impurities			
	pH of extraction fluids checked before use			
	• if impurities found or pH of extraction fluid out			
	of spec, fluid discarded (must)	•••••		•••••
	(EPA 1311 5)	•••••	•••••	

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This checklist is a summary of requirements and recommendations from EPA 1311. Where there is a discrepancy between this

Item	Specification	Υ	N	N/A
Sample Collection and	A03-2017 Clause: 7.3.1			
Preservation				
	collected using appropriate sampling plan			
	(must)			
	 preservatives not added before extraction 			
	(must)			
	• samples not refrigerated if this causes			
	irreversible physical change; if precipitate forms,			
	entire sample (including precipitate) is extracted			
	 samples for volatiles taken and stored to 			
	prevent losses (must) ; (e.g., Teflon-lined septum		•••••	•••••
	capped vials, stored at 4°C)			
	extracts for metals acidified with nitric acid to			
	pH <2 unless precipitation occurs (must)			
	• extracts for organics have no headspace (must)			
	(EPA 1311 6)			

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Item	Specification	Υ	N	N/A
Preliminary	A03-2017 Clause:7.2.1.1			
Evaluations				
Percent solids	determined for samples that are not 100% solid			
	(must)			
	minimum 100g sample (must)			
	• filtered at 1-10 psi (must)			
	• if filtration not complete, increased to 50 psi in			
	10 psi increments at 2 minute intervals until		•••••	
	filtration complete (must)		•••••	
	• if > 1% waste remains in transfer flask, this		•••••	•••••
	weight is subtracted from subsample weight	•••••	•••••	•••••
	(must)	••••••	••••••	•••••
	• for matrices that won't filter (oily, paints), only			
	one filter used (must)			
	• percent solids (wet) calculated (must)			
	(EPA 1311 7.1.1)			
	• if percent solids (wet) ≥0.5% and some filtrate is			
	entrained on filter, percent solids (dry)			
	determined (must):			
	• residue dried at 100±20°C until 2			
	successive readings are within ±1%			
	(must)		•••••	
	• if percent solids (dry) ≥0.5%, new waste		•••••	
	subsample taken and particle size reduction		•••••	
	determination performed (must)		•••••	
	 pre-weigh filters and receiving containers 		•••••	
	(EPA 1311 7.1.2)	••••••	••••••	•••••
Particle Size	• reduction determination completed if percent			
reduction	solids (wet or dry) >0.5% (must)			
determination	 performed unless solid surface area per gram ≥ 			
	3.1 cm2, or ≤1 cm in narrowest dimension			
	(passes through 9.5 mm sieve) (must)			
	reduction by crushing, cutting or grinding			
	(must)			
	(EPA 1311 7.1.3)			
Extraction	Extraction Fluid #1 for volatiles (must)			
Fluid for	(EPA 1311 7.1.4)			
volatiles				

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Item	Specification	Υ	N	N/A
Extraction	• 5.0g, particle size <1 mm, mixed with 96.5 ml			
Fluid selection	reagent water, stirred 5 minutes with a watch			
for non-	glass cover (must)			
volatiles	• pH < 5.0: Extraction Fluid #1 used (must)			
	• pH >5.0: 3.5 ml HCl , slurry, heat to 50°C with a			
	watch glass cover, hold for 10 minutes; cooled,			
	pH reread; if pH <5.0 Extraction Fluid #1 used,	•••••		•••••
	otherwise Extraction Fluid #2 used (must)			
	(EPA 1311 7.1.4)			
	(=::::)			
Susbsequent	• not needed if original was 100% solid and 100			
aliquot needed	g remain for non-volatiles or 25g for volatiles			
	new aliquot for volatiles taken if original was			
	filtered (must)			
	(EPA 1311 7.1.5)			

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Item Procedure	Specification A03-2017 Clause: 7.2.1.1	Y	N	N/A
For non-volatiles	 100g minimum (must) liquid/solid filtration done, if sample is multiphasic (must) filters acid-washed if metals to be analysed (must) filtered at 1-10 psi (must) if filtration not complete, increased to 50 psi in 10 psi increments at 2 minute intervals until filtration complete (must) if >1% waste remains in transfer flask, this weight is subtracted from sample weight (must) for matrices that won't filter (oily, paints), only one filter used (must) reduction (crushing, cutting or grinding) completed if percent solids (dry) >0.5% and particle size reduction previously performed (must) filter included in extractor bottle with solids (must) Extraction fluid volume: (20x %solids(wet)x weight of waste filtered)/100 (must) Waste+extraction fluid rotated 30±2 rpm for 18±2 hrs (must) Temperature: 23±2°C during extraction (must) After extraction time, sample filtered through new filter (acid-washed filters if metals analysis required) (must); more than one filter can be used (EPA 1311 7.2) 			

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This checklist is a summary of requirements and recommendations from EPA 1311. Where there is a discrepancy between this

Item	Specification	Υ	N	N/A
TCLP	If waste sample contained no initial liquid			
Preparation –	phase, the filtered liquid after extraction is TCLP			
non-volatile	extract (must)			
analytes	If single phase will result, combined filtered			
	liquid from extraction and initial liquid from first			
	filtration is TCLP extract (must)			
	If multiphases will result, filtered liquid from			
	extraction and initial liquid from first filtration			
	are not combined but analysed separately as			
	TCLP extracts and mathematically combined			
	(must)			
	(EPA 1311 7.2.13)			
	pH of extract recorded			
	extracts aliquotted and preserved immediately			
	(must)			
	 metal aliquots acidified with nitric acid to pH<2 			
	(must);			
	if precipitate forms, remaining extract for			
	metals not to be preserved and analysed asap			
	(must)			
	metal extracts digested unless this causes			
	analyte losses (must)			
	• other aliquots refrigerated storage (4°C) (must)			
	if multi-phase extracts analysed separately,			
	results combined: $C = (v1c1 + v2c2)$ (must)			
	v1+v2			
	• volumes measured ±0.5% (must)			
	(EPA 1311 7.2.14)			

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This shocklist is a summary of requirements and recommendations from EDA 1211. Where there is a discrepancy between this

TCLP	• use ZHE only (must)			
Preparation –	ZHE device capable of holding sufficient			
Volatile	extraction fluid for 20:1 ratio extraction			
analytes	fluid:solid phase (w/w) (must), so maximum 25			
	g solid and ZHE with approximately 500 ml			
	internal capacity (must)			
	ZHE charged once only and not opened until			
	final extract collected (must)			
	Exposure of waste, liquid phase or extract to			
	atmosphere prevented (must)			
	Manipulation of waste, liquid phase or extract			
	done at 4°C (must)			
	If TEDLAR bags used, liquid from ZHE			•••••
	transferred to bag; aliquots taken from bag	•••••		
	(must)	•••••	•••••	•••••
	(EPA 1311 7.3.1-2)		•••••	•••••
	for 100% solid wastes: 25g maximum subsample used (must)	•••••	•••••	•••••
	subsample used (must) (EPA 1311 7.3.3)			
	• for <0.5% dry solids wastes, liquid after	•••••	•••••	•••••
	filtration used as TCLP extract (must)	•••••		•••••
	 for ≥0.5% dry solids, sample size (g) based on 	•••••		•••••
	percent solids:	•••••	•••••	•••••
	Wastes with <5% solids (wet), use 500g	•••••	•••••	•••••
	Wastes with >5% solids (wet), use	•••••	•••••	•••••
	25x100/%solids (wet), use			•••••
	(EPA 1311 7.3.4)	•••••		•••••
	If particle size reduction previously done on	•••••		•••••
	samples:	•••••	•••••	•••••
	Crush, cut, or grind solids until solid surface	•••••	•••••	•••••
	area per gram \geq 3.1 cm2, or \leq 1 cm in narrowest		•••••	
	dimension (passes through 9.5 mm sieve);	••••••		••••••
	sieving is not recommended at this stage as			
	volatiles may be lost (must)			
	No heat created by crushing, cutting or			
	grinding (must)			
	Atmospheric exposure minimized (must)			
	(EPA 1311 7.3.6)			
	No centrifuging wastes prior to filtration			
	(EPA 1311 7.3.7)			

Item	Specification	Y	N	N/A
	 if >1% waste remains in transfer container, this weight is deducted from sample weight for filtration (must) headspace removed from ZHE slowly if 100% solid waste, pressure increased to maximum 50 psi to force out most of headspace (EPA 1311 7.3.8) extract at 1-10 psi, increasing to 50 psi in 10 psi increments at 2 minute intervals until filtration complete (must) (EPA 1311 7.3.9) If original waste <0.5% dry solids, filtrate is TCLP extract, otherwise separate liquid and solid phases (must) (EPA 1311 7.3.10) 			

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Item	Specification	Υ	N	N/A
Weight of	For liquid phase: Weight = (20 x %wet solids x			
Extraction	wt of waste filtered)/100 (must)			
Fluid #1 to	(EPA 1311 7.3.11)			
add to ZHE	For solid phase: ZHE filled with no headspace			
	(must)			
	 Pressurized to 5-10 psi if necessary to bleed out 			
	the headspace (must)			
	Waste+extraction fluid rotated 30±2 rpm for			
	18±2 hrs (must)			
	• Temperature: 23±2°C during extraction (must)			
	(EPA 1311 7.3.12)			
	If pressure not remaining in ZHE after			
	extraction, extraction repeated with new aliquot			
	(must)			
	Filtered through ZHE (must)			
	(EPA 1311 7.3.13)			
	Liquid and solid phases separated; initial liquid			
	(if any) and to this liquid (in TEDLAR bag unless			
	multiphase would occur or insufficient bag			
	volume (must)			
	(EPA 1311 7.3.14)			
	• refrigerated storage (4°C) (must)			
	if multi-phase extracts analysed separately,			
	results combined: $C = (v1c1 + v2c2)$ (must)			
	v1+v2			
	(EPA 1311 7.3.14)			
Quality	A03-2017 Clause: 7.7			
Assurance				
Blanks	minimum 1 blank/20 extractions with same			
	extraction fluid (must)			
	(EPA 1311 8.1)			
Matrix Spikes	matrix spike per waste type unless result			
	>regulation (must)			
	minimum 1 matrix spike per analytical batch			
	(must)			
	matrix spike added after filtration of extract			
	before preservation (must)			•••
	matrix spike not less than 5xMDL (must)			
	(EPA 1311 8.2)			

This checklist is a summary of requirements and recommendations from EPA 1311. Where there is a discrepancy between this checklist and the EPA 1311 method, the latter shall be the applicable requirement. EPA 1311 contains additional notes and comments not found in this checklist. Please refer to EPA 1311 for additional details.

Item	Specification	Υ	N	N/A
Internal calibration for metals	 standard additions used if recovery <50% and concentration below regulatory limit, and concentration is within 20% of regulatory limit (must) 4 identical aliquots adding known amounts to 3 			
	 aliquots (must) 1st addition: 50% expected concentration of sample 2nd addition: 100% expected sample concentration 3rd addition: 150% expected sample concentration all aliquots made to same volume (EPA 1311 8.4) 			
Hold Times	A03-2017 Clause: 7.4			
Hold times	SAMPLE MAXIMUM HOLDING TIMES [DAYS] From: From: From: Field TCLP Preparative extraction To: To: To: Determinative elapsed time			

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