

CALA is Looking for New Members to Join Our Board of Directors.

If you are a laboratory professional with leadership skills, and have a passion for finance or business, consider this opportunity.

You Could Strengthen Our Board

The CALA Board of Directors comprises leaders from private and public sector laboratories who are dedicated to the pursuit of laboratory accreditation to the ISO/IEC 17025 standard. The primary purpose of board members is to provide oversight and strategic management advice on the direction of the company. We are interested in recruiting members who have a minimum of 10 years' experience working in a testing laboratory or laboratory environment (5 to 10 years' experience may be acceptable in some circumstances), are currently in a management position and are familiar with the ISO/IEC 17025 standard. We also strive to reflect Canada's geographic diversity and as such, are principally interested in candidates from Ontario and the Atlantic provinces. Members from Western Canada are encouraged to indicate their interest in serving on CALA's Board but additional representation from Eastern Canada is a priority.

Overview

In addition to the standard roles and responsibilities of Board members, CALA Directors are, to the extent appropriate for their position and respecting any requirements/limitations of their employer, active advocates and ambassadors for CALA and work to advance its mission. They champion the belief that all testing laboratories should be accredited (ISO/IEC 17025) and assessed by a 3rd-party to determine their technical competence and ensure the integrity of the data provided to laboratory customers.

These volunteer positions are expected to attend the 3-day Board and Annual General Meeting normally held in late spring. Attendance is also required at 2-day quarterly Board meetings which generally alternate between virtual and in-person sessions. Costs for travel expenses are covered by CALA. In advance of these meetings, board members are required to read board materials and come prepared

with questions and to participate in discussions. Financial acumen to read and understand CALA's financial statements and to help the board fulfil its fiduciary responsibilities is essential. Board members also serve on one or more committees and actively participate in committee work. Following Board meetings, there may occasionally be follow-up questions and discussions by email necessitating a response.

Terms last for three years and members can serve two consecutive terms (a maximum of six years). Board members are expected to responsibly represent CALA to their respective communities and to advocate for CALA's mission, programs and services as appropriate.

Benefits of Volunteering on the CALA Board of Directors

- Direct input to enhance the quality of CALA and its ability to better serve the laboratory testing community through accreditation.
- Learn about the operation of an accreditation business
- Develop your business insight by working with a team of various skill sets to support initiatives that resonate in the laboratory community.
- Expand your professional network

What is involved?

- Terms last for 3 years; members are able to serve up to 2 consecutive terms.
- Attendance at the 3-day annual general meeting (when travel safely resumes); travel costs covered by CALA.
- Attendance at quarterly 2-day meetings, 2 of which are held virtually and 2 are held in person when safe travel resumes; travel costs covered by CALA.
- Preparation for quarterly meetings includes reviewing materials sent in advance to allow for participation in discussions and contribution of thoughts and opinions; occasionally there will be post-meeting follow up questions and discussions by email necessitating a response.
- Setting and monitoring strategic direction on behalf of the membership.
- Knowledge of the ISO/IEC 17025 standard

- Financial acumen is considered an asset to support the Board's fiduciary responsibilities.
- Board members are encouraged to actively participate in committee work.
- Board training is provided to all new members.
- We are particularly interested in candidates from Ontario and the Atlantic provinces in order to represent Canada's geographic diversity.

Interested?

If you are interested in this opportunity, please send your CV and a cover letter that highlights your laboratory experience, your knowledge of the ISO/IEC 17025 standard, and how you feel you can contribute to CALA. Please send this in confidentiality to boardhr@cala.ca. Our deadline for receipt is May 20th, 2021. If you have any questions or concerns, please do not hesitate to reach out to the same email address.

Dr. Joyce Austin
Chair, Nomination Committee

Andrew M. Adams
President & CEO, CALA Inc.