

FACILITATOR EVALUATION FORM

Training: T51-05 Ashbrooke ISO/IEC 17025 Foundations

Date: June 1-2, 2005

Facilitator(s): Ned Gravel

Location: ETC, Ottawa

Item	Met Participant Needs?				
	1 No	2	3 OK	4	5 Yes
Course Objectives:	<i>√ as appropriate below</i>				
Were you given the opportunity to help define them?	0	0	0	3	6
Were they well defined?	0	0	1	4	4
Were they achieved?	0	0	2	6	1
Course Content:					
Was the material appropriate?	0	0	1	6	2
Complexity (1=too complex or too simple ← → Perfect=5)	0	1	2	6	0
Was the material clear to you?	0	0	2	7	0
Volume (1=too much or not enough ← → Perfect=5)	0	1	1	7	0
Did the handouts fit with this training - did they help?	0	0	2	4	3
Facilitator Methods:					
Did the facilitator allow sufficient discussion?	0	0	0	2	7
Did the facilitator encourage participation?	0	0	0	2	7
Did the facilitator help bring out new group ideas?	0	0	0	5	4
Did the facilitator help close out discussions?	0	0	2	2	5
Would you accept this facilitator again?	0	0	1	1	7
Catering and Facility:					
Was the seminar facility appropriate for the course?	0	0	1	5	3
Was the lunch and breaks service acceptable?	1	0	4	3	1

Comment / Concern	Response
<ul style="list-style-type: none"> Include introduction of the standard in that section of the training materials 	Will ask Ashbrooke to include the Introduction of ISO/IEC 17025 within that portion of the materials containing the text of the standard.
<ul style="list-style-type: none"> General info handout might be helpful, including useful websites, quick reference list of acronyms. 	A set of supporting materials will be provided to Ashbrooke for inclusion in future revisions
<ul style="list-style-type: none"> The manual can be printed double-sided 	Will pass the suggestion to Ashbrooke.

- As a first major introduction to formal ISO 17025 training, the material (acronyms and organization) was confusing, but Sections 4 and 5 were very well presented and clear after Day 2. Good and responsive to group discussion; realized implementation (one of personal goals) may require another course
- Excellent course!
- Great course made the most of some fairly boring material
- Very engaging presenter