

## FACILITATOR EVALUATION FORM

**Training:** T24-04 New Assessor Training    **Location:**    Residence Inn, Ottawa

**Date:** March 27, 2004

**Facilitator(s):** Ned Gravel and Colleen Cotter

Item	Met Participant Needs?				
	1 No	2	3 OK	4	5 Yes
<b>Course Objectives:</b>	<i>√ as appropriate below</i>				
Were you given the opportunity to help define them?	0	0	2	3	5
Were they well defined?	0	0	0	7	3
Were they achieved?	0	0	1	6	3
<b>Course Content:</b>					
Was the material appropriate?	0	0	0	4	6
Complexity (1=too complex or too simple ← → Perfect=5)	0	1	4	3	2
Was the material clear to you?	0	0	3	5	2
Volume (1=too much or not enough ← → Perfect=5)	2	1	2	2	3
Did the handouts fit with this training - did they help?	0	0	1	3	6
<b>Facilitator Methods:</b>					
Did the facilitator allow sufficient discussion?	0	0	2	2	6
Did the facilitator encourage participation?	0	0	0	4	6
Did the facilitator help bring out new group ideas?	0	0	0	7	3
Did the facilitator help close out discussions?	0	0	0	6	4
Would you accept this facilitator again?	0	0	0	4	6
<b>Catering and Facility:</b>					
Was the seminar facility appropriate for the course?	0	0	1	6	3
Was the lunch and breaks service acceptable?	0	1	1	5	3

**Other Comments:**

- Thanks! I've learned a lot and hope to learn so much more!