

## FACILITATOR EVALUATION FORM

**Training:** ISO/IEC 17025 Course to IDEAM

**Date:** 5-6 February 2002

**Facilitator:** Ned Gravel, CAEAL Qual & Trg Mgr

**Location:** Bogota, Colombia

Item	Met Participant Needs?				
	1 No	2	3 OK	4	5 Yes
<b>Course Objectives:</b>	<i>√ as appropriate below</i>				
Were you given the opportunity to help define them?	0	0	0	1	15
Where they well defined?	0	0	1	5	10
Where they achieved?	0	0	1	4	4
<b>Course Content:</b>					
Was the material appropriate?	0	0	0	1	15
Complexity (too complex) or (too simple) <i>circle one</i>	0	0	5	6	4
Clarity (clear) or (fragmented/unclear) <i>circle one</i>	0	0	1	5	9
Volume (too much) or (not enough) <i>circle one</i>	0	0	2	3	9
Did the handouts fit with this training - did they help?	0	0	0	0	15
<b>Facilitator Methods</b>					
Did the facilitator allow sufficient discussion?	0	0	0	1	15
Did the facilitator encourage participation?	0	0	0	1	15
Did the facilitator help bring out new group ideas?	0	0	0	3	14
Did the facilitator help close out discussions?	0	0	0	2	14
Would you accept this facilitator again?	0	0	0	0	16