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June 21, 2013

## **BOARD CORNER**

### June Board Meeting

The CALA Board met June 10, 2013 in Moncton, New Brunswick in conjunction with CALA's Annual General Meeting. The new Board was formed and new Officers were elected.

**Please see page 10** of this newsletter for Board contact information.

## **MESSAGE FROM THE CALA PRESIDENT & CEO**

Summer is around the corner here in Ottawa...

See the **full CEO Message on page 2.**

## **2013 AGM**

The 24<sup>th</sup> Annual General Meeting of CALA took place at the Crowne Plaza Moncton Downtown on Tuesday June 11, 2013. Most of the day was also webcast and is available as an archive.

**Please see page 2** of this newsletter.

## **NEW BY-LAW**

At the AGM, the membership approved a new By-Law and Articles of Continuance.

**Please see page 3** of this newsletter.





## 2 | MESSAGE FROM THE PRESIDENT & CEO

Summer is around the corner here in Ottawa, literally, at least we hope it is! As we all eagerly anticipate sunny days we are left wondering what happened to Spring. This year the weather has been less than predictable for many Canadian communities, not just Ottawa.

CALA has just completed its 24th Annual General Meeting in Moncton, New Brunswick. As has been done the previous two years, the day's events were webcast to provide the members unable to travel an opportunity to attend in a virtual capacity. In addition to program updates and regular business of the AGM we were pleased to award the Serge Villard award. A profile of this year's recipient, Mr. Harold Malle is included in this newsletter. This is not the only award presented, as we also continued our tradition of marking milestones in volunteer service awarding a number of our volunteers with 5 and 10-year pins. The bulk of our volunteers were recognized formally during the Biennial Assessor training in March. For a full list of our recipients and links to our recognition page, please see the Volunteer Recognition article later in the newsletter.

Our guest speaker at this year's AGM, Jean-Sébastien Nadon of Foreign Affairs and International Trade Canada, spoke of the impacts of international trade on accreditation and the laboratory community as a whole. His presentation detailed the connections between accreditation and international trade, which followed the theme of World Accreditation Day.

Further in this edition of CALA News you will find Board and Program updates. If you are a student or know a student that would qualify for a CALA scholarship award, we encourage you to review the details for applying which are also included in this newsletter.

In closing, we thank all members who participate in CALA programs, who volunteer their time to make CALA the vibrant association that it is. Enjoy your summer activities and Happy Canada Day!

C. Charles Brimley  
President & CEO

## HIGHLIGHTS OF BOARD MEETING AND 24TH CALA AGM

### New Board Members and Officers

The CALA Board is pleased to announce the addition of two new directors, the return of one director and the election of new Officers.

Re-elected (acclaimed) to Board was Tim Delaney (Atlantic). Newly elected to the Board was Mark Charbonneau (Ontario). Mark is the founder and President



3 | of Testmark Laboratories and President of Accuracy Environmental Laboratories. Appointed was Corinne Pequignot of the Canadian Food Inspection Agency (CFIA). Corrine is presently the Director Quality Assurance and Accreditation, Food Safety Science Directorate at the CFIA.

The new Officers of the Board are:

- Chair - Tim Delaney, NS Dept. of Agriculture and Fisheries
- Vice-Chair - Klas Ohman, Associated Engineering Alberta Ltd.
- Treasurer - Robin MacLean, Gilead Power Corporation
- Secretary - Michael Brodsky, Brodsky Consultants
- Past Chair - James Downie, JRD Consulting Co.

On behalf of the membership, the CALA Board and staff wish to thank outgoing Directors Pat Lang (6 years served) and Brenda McLay (3 years served).

## Annual General Meeting



A webcast archive of the AGM is available at <http://www.cala.ca/agm>

The 24th Annual General Meeting of CALA took place at the Crowne Plaza Moncton Downtown on Tuesday June 11, 2013. This CALA event closely followed World Trade”.

The entire day was a great success and was webcast “live” for those CALA Members unable to travel to take part in the AGM activities. An archive is available on our AGM page <http://www.cala.ca/agm>

The guest speaker was Jean-Sébastien Nadon, Technical Barriers and Regulations Division of Foreign Affairs and International Trade Canada. If you are a laboratory that is affected by international trade, please see our “Regulatory Update” section later in this newsletter.

## New CALA By-Law

CALA presented the membership with a newly drafted By-Law at the 24th Annual General Meeting on June 11, 2013. The new By-Law was created as a result of the requirements set out in Canada’s Not for Profit Corporations Act which came into force on October 17, 2011 requiring all federally incorporated organizations to comply by October 17, 2014.

CALA Members unanimously approved the Articles of Continuance and new By-Law which included specific direction to the Board of Directors to file for a Certificate of Continuance under the new Act. The new By-Law will not take effect until such time as the Certificate of Continuance is issued by Industry Canada.

The new Act gives members of not-for-profit organizations more power and responsibility for the affairs of organizations. Highlights of the new CALA By-Law include:

- Simplified membership structure reduced to two classes of voting members
- Flexible number of Director positions on the Board



## “New CALA By-Law” continued...

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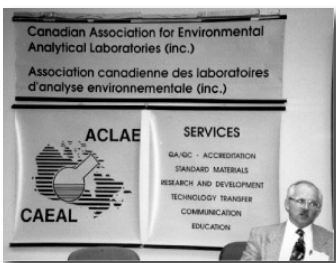
- Ability for a member to bring Board nominations and other business to an annual or special members meeting
- Formalized provision to permit participation by electronic means for members’ meetings (conference call or web connections).

Full details of the By-Law and Articles of Continuance can be found on the CALA AGM webpage at <http://www.cala.ca/agm>

## Serge Villard Award

Harold Malle received the Serge Villard Award, for his outstanding commitment and contributions to the accreditation program as a volunteer Assessor. Harold is also a member of the CALA Advisory Panel and Program Committee. Serge Villard (at left) was one of the three originating directors for the Association.

Harold earned his M.Sc from York University and is currently the Quality Assurance Chemist with Environment Canada’s Emergencies, Operational Analytical Laboratories & Research Support Division, Water Science & Technology Directorate, located in Burlington, Ontario.



Pictured: Harold (right) receives award from James Downie, CALA Chair

Harold has been serving in his three volunteer positions since 2003 and during that time has conducted 26 assessments - 14 of them as a Lead Assessor. He has also served as Chair of the CALA Program Committee for 5 years. He also oversees the production of many CALA PT sample groups.

Harold’s breadth of technical expertise contributes greatly to the reputation of the CALA Accreditation and PT programs. His leadership skills and grasp of quality systems have made him a very effective Lead Assessor, as evidenced by positive feedback from both team members and laboratories that he has assessed. He is always willing to assist with assessments, Biennial Assessor Training activities and PT issues when requested by staff.

For a list of past recipients please see <http://www.cala.ca/awards.html>

## Volunteer Recognition: Program, Pins and Web Page

At the AGM, a few volunteers (at left) were recognized under our “Volunteer Service Recognition Pin” program. The sustained high quality and value of CALA programs is a direct result of the ongoing commitment and dedication of our volunteers. The expertise and professionalism exhibited by our volunteers encourages all of CALA to strive for even higher levels of stakeholder satisfaction. For more information on current volunteer service levels, award history and schedule, please see our recognition web page at <http://www.cala.ca/recognition.html>



### Volunteers Recognized at the CALA AGM

#### 5-Year

Paul Fewer  
Wayne Greenlay

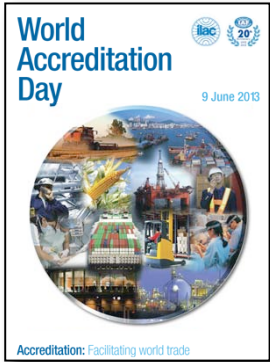
#### 10-Year

Ray McCurdy





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## WORLD ACCREDITATION DAY 2013

9 June 2013 marked World Accreditation Day, a global initiative jointly established by the International Accreditation Forum (IAF) and International Laboratory Accreditation Cooperation (ILAC) to raise awareness of the importance of accreditation-related activities. This year the focus was on the important role accreditation plays in facilitating trade around the world, both within and across national borders.

## REQUEST FOR JOHN LAWRENCE STUDENT SCHOLARSHIPS NOMINATIONS

The John Lawrence Student Scholarships are awarded annually to two (2) students recognizing understanding and use of any of the following themes:

1. Importance Of Data Quality.
2. Value Of Accreditation.
3. Quality Assurance And Quality Control In Testing Measurements And Experimentation.

Applicants will submit a scientific paper to demonstrate their understanding of the themes. The CALA Awards Committee, using the criteria outlined on the scholarship application form, will evaluate papers.

To be considered for the award, students must meet **all** of the following criteria:

- Be enrolled in a post secondary institution (science discipline) at the time of award.
- Have completed a minimum 2-month work term with a CALA Member Laboratory within the past 12 months.
- Submit a completed CALA Application Form and their paper to CALA for evaluation by **August 9th, 2013**.

Scholarship recipients will receive the following:

- One-time amount of \$1,000 presented to the winner by a local Board Member or Head of the Member Laboratory;
- Acknowledgement on the CALA website; and
- Recipients' name entered on a master plaque containing the names of annual recipients (the plaque is kept at the CALA head office in Ottawa).

Previous winners of a CALA Scholarship are ineligible to apply.

Any questions regarding CALA and these scholarships should be directed to [cmallette@cala.ca](mailto:cmallette@cala.ca)

The application can be downloaded at [http://www.cala.ca/13student\\_award\\_nominations.pdf](http://www.cala.ca/13student_award_nominations.pdf)

For a list of past recipients please see <http://www.cala.ca/awards.html>





### Survey Reminders

A reminder that we currently have 2 very small, but important surveys open. If you or someone at your laboratory has not completed either yet, please take a few minutes of your time to help us provide better service to our clients.

### Accreditation of Air Emissions Testing

CALA is currently considering its ability to accredit the ASTM D7036 standard as an extension of an ISO/IEC 17025 accreditation.

<http://2013CALAAirEmission.questionpro.com>

### Consistency of Measurement Uncertainty (MU) Estimates

In reviewing our Uncertainty Policy, CALA wishes to gain some information on the consistency of measurement uncertainty (MU) estimates - in lead, for example.

<http://2013CALAMUestimates.questionpro.com>

## 6 | PROGRAM UPDATES

### Accreditation Program Update

#### CALA Accreditation Council

The CALA Accreditation Council is the committee that approves the granting or maintenance of accreditation, and to this end, Council members are active throughout the year reviewing documentation and records. Once per year, the Council has the opportunity to meet as a group and this annual meeting was held in conjunction with the Annual General Meeting (AGM) in Moncton, N.B. The main focus of the meeting was reviewing the activity of the past year, assessing the effectiveness of procedures, and discussing opportunities for improvement. As part of on-going professional development and training, Ms. Linda Crawford delivered a short presentation on the International Laboratory Accreditation Cooperation (ILAC), and this was followed by a presentation on the Asia Pacific Laboratory Accreditation Cooperation (APLAC).

CALA would like to thank Dr. Chris Pharo for his contribution as Chair for the past three (3) years. While Dr. Pharo will stay on the Council, Mr. Richard Turle took over as Chair at this meeting and Dr. John Lawrence stepped into the position of Vice Chair. The full Council is as follows:

Ms. Linda Crawford	Quality Management Program Laboratory Services
Dr. Adrian Demayo	Retired; formerly Environment Canada, Industry Canada, and the World Bank
Dr. John Fenwick	Retired; formerly Maxxam Analytical
Mr. Wayne Greenlay	Retired; formerly RCMP
Mr. Peter Haring	Department of Environment and Conservation
Dr. John Lawrence	Environment Canada
Dr. David Moir	Retired; formerly Health Canada
Dr. Chris Pharo	Retired; formerly Environment Canada
Dr. Peter Toft	Retired; formerly Pan American Health Organization (PHAO)
Mr. Richard Turle	Retired; formerly Environment Canada
Mr. Dave Schellenberg	Department of Environment and Local Government

### PT Program Update

#### Food Microbiology PT

CALA is pleased to announce the formalization and implementation of a food microbiology PT program in partnership with Centre d'expertise en analyse environnementale du Quebec. This program consists of five matrices; meat, milk, eggs, cheese and feed. These matrices will be offered as both qualitative



***“Program Updates” continued...***

- 7 | (presence/absence) and quantitative analyses. For more information about this new program, please refer to the CALA PT Catalogue ([http://www.cala.ca/P02-04-PT\\_Catalogue.pdf](http://www.cala.ca/P02-04-PT_Catalogue.pdf)).

### **Request for Proposal**

CALA has issued a request for proposal for the production, characterization and shipment of PT samples for the CALA PT program. The deadline for submission of a response to this RFP is July 31, 2013. One of the changes in the requirements for providing this service to CALA is that the winning respondent(s) must have the capability to offer a select number of the PT test groups in an alternate bottle style/size. For example, Oil and Grease samples in narrow-neck bottles or in wide-mouth bottles. This will allow laboratories to use bottles that better reflect existing protocol within the laboratory. If there are any organizations that would like to provide a submission in response to this RFP please contact Ken Middlebrook ([kmiddlebrook@cala.ca](mailto:kmiddlebrook@cala.ca)).

## Training Program Update

### **Fall Training Schedule**

It is not too early to sign up for courses in the Fall. The schedule is available at <http://www.cala.ca/training>

New this fall – we are offering a leadership course for Laboratory Managers and Supervisors called “Management for New Laboratory Managers”. This course covers essential leadership skills for those who are new (under 5 years) in the management role or who are working towards taking on a management role.

### **Virtual Training**

We now have an option for you to take regular CALA classroom courses in a virtual classroom. Virtual training gives you the same course as you would take in the classroom but you attend from your computer. The class is live and you interact with the facilitator as well as other participants from across Canada.

The next virtual course is Understanding ISO/IEC 17025 and it will be offered on July 8th. The class will be spread over 3 days with up to 4 hours of instruction a day. This will allow you to attend the class for part of the day and still be present in the laboratory for the rest of the day.

For more information or to register for the course go to <http://www.cala.ca/training>

### **Training in Your Laboratory**

If you are looking to train a group of people in your laboratory, CALA will come to you. We can offer classes at your location! You can opt for a course that is just for your employees, or, you can earn a discount on your training by hosting a course and allowing participants from other laboratories to attend.

For more information on how to book a course at your site contact [cwylie@cala.ca](mailto:cwylie@cala.ca)



## 8 | REGULATORY UPDATE

### CALA Laboratories and International Trade Stakeholder Input

As mentioned earlier in this newsletter, the guest speaker and CALA 2013 Annual General Meeting was Jean-Sébastien Nadon, Technical Barriers and Regulations Division of Foreign Affairs and International Trade Canada. Under the World Accreditation Day theme of “how accreditation facilitates world trade”, Mr. Nadon detailed: his department’s role, mandate, and scope of work; Canada’s Trade Policy, Negotiations, Market Access & Disputes; and Canada’s Free Trade Agreement Negotiations. His AGM presentation is not available for download, however he did pose three questions to the CALA membership:

1. Is recognition of test results by governments in foreign markets important to CALA Members?
2. Is the ability to deliver technical testing and analytical services to foreign clients important to CALA Members?
  - If so, which mode(s) of supply is/are most relevant?
3. Have CALA Members encountered/been informed by clients of barriers to trade when:
  - Testing products to requirements in markets of Canada’s negotiating partners?
  - Delivering testing services to foreign clients established in the territories of Canada’s negotiating partners?

If your laboratory wishes to provide consultation on the above, please contact Mr. Nadon at [Jean-Sebastien.Nadon@international.gc.ca](mailto:Jean-Sebastien.Nadon@international.gc.ca) or (613) 944-3054.



Guest Speaker Jean-Sébastien Nadon presenting at the AGM.





## 9 | CONNECT WITH US!

CALA RSS News Feed, LinkedIn and Facebook



RSS - Really Simple Syndication is a web feed format used to publish frequently updated works in a standardized format.

<http://tinyurl.com/cala-news-rss>



Connect with staff on our Company LinkedIn page.

<http://tinyurl.com/cala-linkedin>



CALA is on Facebook, the world's largest social networking site.

<http://tinyurl.com/cala-facebook>

## QUALITY DOCUMENTS UPDATE

The following revised CALA Quality System documents can be found on the CALA website at <http://www.cala.ca/library.html>

PO3	Publicity Guidelines	Rev 1.3	16-May-13	Program
P04-02	CALA Application for Proficiency Testing	Rev 1.7	30-Apr-13	PT
A20*	Site Visit Evaluation Form	Rev 2.4	3-Apr-13	Accreditation

\* Available to CALA Volunteers only.

## The CALA Board of Directors

All members, especially laboratories that are new applicants, are encouraged to contact any of the directors listed below to discuss CALA and its programs, and to seek their advice and guidance on how to make our programs work for them.

Tim Delaney –Chair  
NS Dept. of Agriculture and  
Fisheries  
Truro, NS  
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