

P02-06 – CALA Program Description – Training Fee
Schedule

Revision 1.23 – December 20, 2017



TABLE OF CONTENTS

CALA PROGRAM DESCRIPTION – TRAINING FEE SCHEDULE	1
1.0 INTRODUCTION.....	1
2.0 CALA TRAINING SERVICE FEE STRUCTURE	1
2.1 Group discounts	3
2.2 Webinars	3
3.0 ON-SITE TRAINING	4
4.0 REDUCE THE COST OF TRAINING	4
5.0 PAYMENT NOTES.....	4

Canadian Association for Laboratory Accreditation Inc.
 Suite 102, 2934 Baseline Road, Ottawa, Ontario K2H 1B2
 Phone: (613) 233-5300 Fax: (613) 233-5501 <http://www.cala.ca>
 Email: training@cala.ca

CALA PROGRAM DESCRIPTION – TRAINING FEE SCHEDULE

1.0 INTRODUCTION

The following fees are:

- subject to change without notice;
- effective January 1, 2018;
- payable in advance (based on estimated fees); and
- quoted in Canadian dollars.

2.0 CALA TRAINING SERVICE FEE STRUCTURE

Cost per Participant			
CALA Facilitated Course		Voting Institutional Members	Non-Members
		<i>Off-site</i>	<i>Off-site</i>
Understanding ISO/IEC 17025:2017 (2 days)	Virtual	\$816	\$960
	In-class	\$858.50	\$1010
ISO/IEC 17025: 2017 What's New or Different (1 day)	Virtual	\$467.50	\$550
	In-class	\$575	\$575
ISO/IEC 17025 Refresher (1 day)	Virtual	\$467.50	\$550
	In-class	\$488.75	\$575
Beyond the Basics for ISO/IEC 17025 (2 days) ***	Virtual	\$816	\$960
	In-class	\$858.50	\$1010
Cause Analysis (1 day)	Virtual	\$586.50	\$690
	In-class	\$616.25	\$725
Continual Improvement Requirements in ISO/IEC 17025 (1/2 day)	Virtual	\$255	\$300
	In-class	\$267.75	\$315

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Preventive and Corrective Action (1/2 day)	Virtual	\$255	\$300
	In-class	\$267.75	\$315
Internal Auditor Course for ISO/IEC 17025 (2 days) *	Virtual	\$892.50	\$1050
	In-class	\$935	\$1100
CALA Lead Auditor (2 days) **	Virtual	\$892.50	\$1050
	In-class	\$900	\$1100
Laboratory Train the Trainer (2 days)	Virtual	\$748	\$880
	In-class	\$840	\$786.25
Management for Laboratory Managers (2 days)	Virtual	\$765	\$900
	In-class	\$858.50	\$1010
Measurement Uncertainty (Chemistry) (1 day)	Virtual	\$663	\$780
	In-class	\$697	\$820
Measurement Uncertainty (Microbiology) (1 day)	Virtual	\$663	\$780
	In-class	\$697	\$680
Method Validation (1 day)	Virtual	\$663	\$780
	In-class	\$697	\$680
Laboratory Internal Calibration (1 day)	Virtual	\$663	\$780
	In-class	\$697	\$680
Introduction to Control Charts (1 day)	Virtual	\$612	\$720
	In-class	\$646	\$760
Advanced Concepts for Control Charts (1 Day)	Virtual	\$612	\$720
	In-class	\$646	\$760

* Please note that in order to be able to take the Internal Auditor course it is a pre-requisite that you have taken the Understanding ISO/IEC 17025 course or have equivalent knowledge.

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CALA Online Training	Cost per Participant	
	Voting Institutional Members	Non-members
Understanding ISO / IEC 17025:2005	\$440	\$480
AODA Customer Service Policy	\$ 20	\$ 25

For international organizations, per-participant fees are paid in Canadian dollars per Training Program Fee Structure. Facilitator travel expenses for international hosted courses are extra.

CALA does not normally provide training to groups whose first language is not English. In the event that groups whose first language is other than English, CALA will charge a premium for simultaneous interpretation during training and for the translation of course materials. The cost will be negotiated at the time of agreement.

2.1 Group discounts

Laboratories that register 3 or more employees for a classroom course will receive a 10% discount on the cost per participant.

2.2 Webinars

CALA has two webinar series, the Laboratory series and the Leadership series, and offers one webinar from each series every month. Webinars can be purchased and attended live, or can be purchased as a recording. The list of upcoming live webinars and recordings available for purchase can be found at: http://www.cala.ca/t_olt_webinars_pubs.html

Webinar type	CALA Institutional Voting member	Non-member
Laboratory series <i>One registration provides one login to a live webinar, plus access to the recording for 30 days following the webinar.</i>	\$85	\$100
Leadership series <i>One registration provides one login to a live webinar, plus access to the recording for 30 days following the webinar.</i>	\$85	\$100

CALA also offers one type of webinar subscription. This webinar subscription can be purchased at any time and run for one year from the date of registration.

Webinar Subscription type <i>(Subscription is for one year)</i>	CALA Institutional Voting member	Non-member

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Premium plan <i>Includes live webinars from both the Laboratory and Leadership series plus unlimited access to all webinar recordings.</i>	\$1900	\$2450
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3.0 ON-SITE TRAINING

CALA provides courses at your laboratory location. We customize our training programs to meet your specific needs and bring our expert instructors to your laboratory. Courses are scheduled when and where you need them, reducing your employee downtime and saving travel costs. If you have a group of people requiring training, contact us for a quote at training@cala.ca or 613-233-5300.

4.0 REDUCE THE COST OF TRAINING

CALA is looking to partner with laboratories that have space available to hold public training courses. We will provide a discount to any of your employees who attend a course hosted at your facility. For more information contact training@cala.ca or call 613-233-5300.

5.0 PAYMENT NOTES

- All fees are in Canadian dollars.
- All fees stated are exclusive of applicable Goods and Services Tax (GST) or Harmonized Sales Tax (HST).
- For webinars, online courses and public virtual courses the Ontario HST rate applies.
- Payment may be made by cheque or by credit card (VISA, MasterCard). Credit card payments may be made through CALA’s training storefront at <http://www.cala.ca/training>. To pay by cheque, contact training@cala.ca or 613-233-5300 x221 to arrange for an invoice.
- To make payment through direct bank deposit or wire transfer, please contact:

Financial Administrator
 Telephone: (613) 233-5300, ext. 233
 Fax: (613) 233-5501
 Email: finance@cala.ca