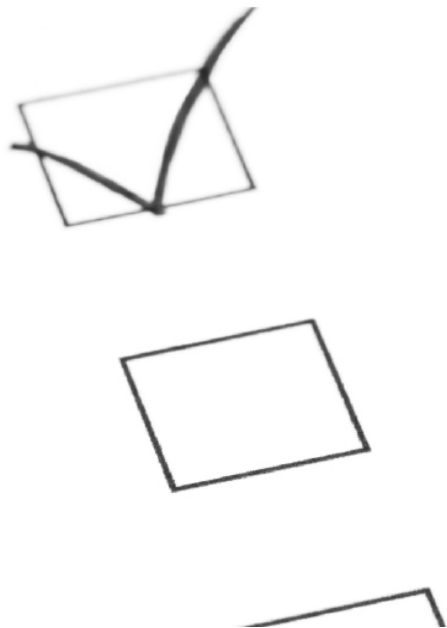


TREASURER'S REPORT 2017

Shane Harnish



Building Laboratory
Excellence

Vers l'excellence
dans les laboratoires



Outline



- Finance Committee
- Financial Highlights
- Auditor's Report & 2016 Financial Statements
- 2017 Budget
- Financial Risk Management

Finance & Audit Committee



- Primary function is to assist the Board in fulfilling their oversight responsibilities by reviewing the financial information, systems, and financial reporting processes.
- Committee is comprised of three Directors and Senior Management:
 - Shane Harnish, Treasurer, Committee Chair
 - Jeff Zimmer
 - Glenna Pike
 - Brenda Dashney, CFO
 - Charlie Brimley, CEO

Finance & Audit Committee



- A significant portion of the mandate is provided by the external auditors.
- The Committee has the primary responsibility to evaluate and recommend the appointment of the external auditors.
- At the 2016 AGM, the firm of Welch LLP was approved by the membership as the auditors for CALA for the 2016 fiscal year.
- At the end of this presentation, we will be asking the membership to approve the re-appointment of Welch LLP for the 2017 fiscal year.

Income Statement

for year ended December 31, 2016

	2016	2015
Revenue		
Proficiency Testing (Evaluations)	\$ 1,559,765	\$ 1,598,443
Accreditation (Evaluations)	1,411,849	1,425,307
Training Program	264,873	318,302
International MRA activities (Evaluations)	94,500	96,300
Memberships	147,200	146,982
Interest and Other Income	31,053	62,372
Total Revenue	<u>3,509,240</u>	<u>3,647,706</u>
Expenses		
Program Expenses		
Proficiency Testing (Evaluations)	850,838	881,468
Accreditations (Evaluations)	353,144	432,941
Training Program	78,792	161,690
International MRA activities	46,082	19,129
Total Program & Project Expenses	<u>1,328,856</u>	<u>1,495,228</u>
Salaries and Benefits	1,467,622	1,447,464
General & Administrative Expenses	<u>601,696</u>	<u>664,566</u>
Total Expenses	<u>3,398,174</u>	<u>3,607,258</u>
Excess of revenue over expenses	<u>\$ 111,066</u>	<u>\$ 40,448</u>

Balance Sheet

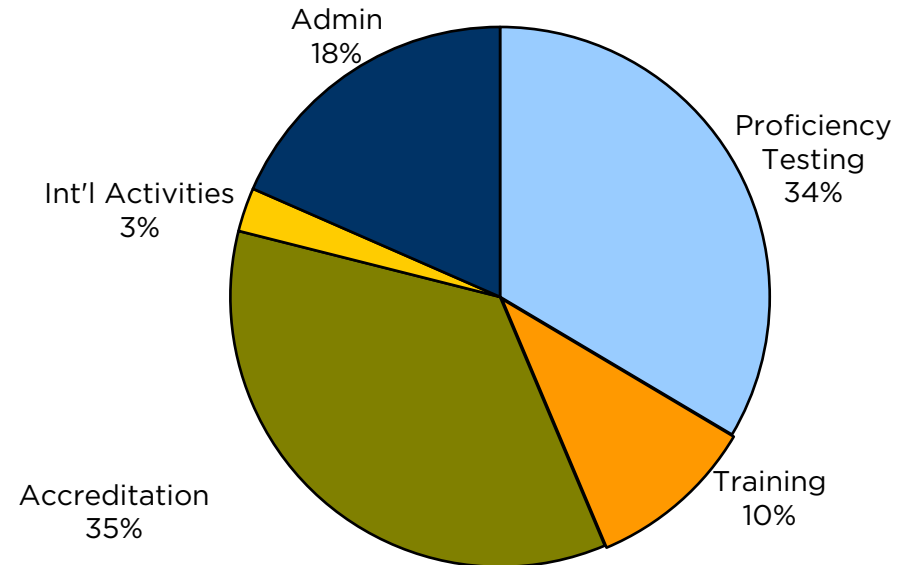
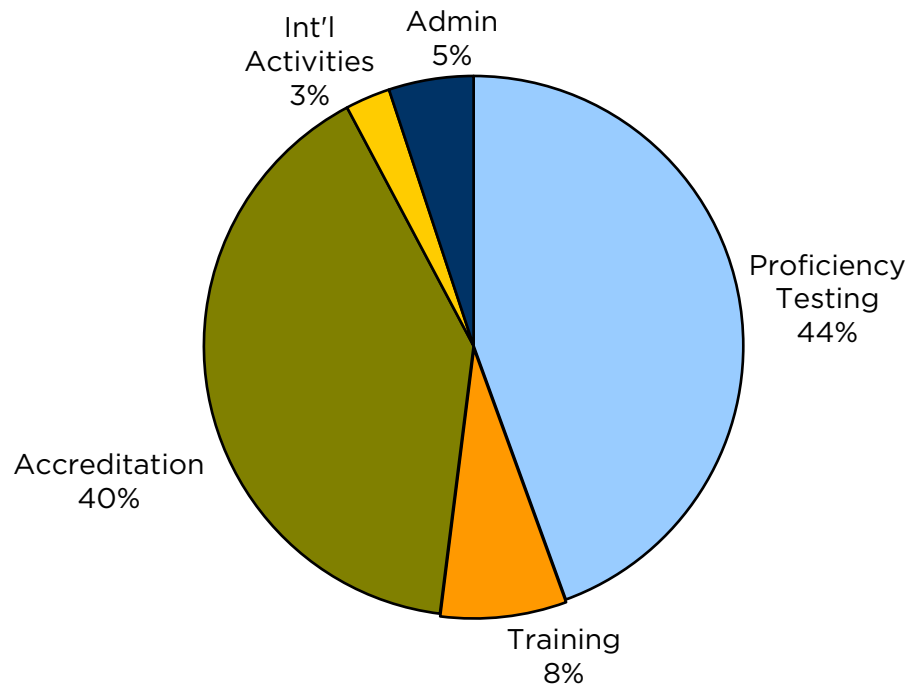
as at December 31, 2016

	2016	2015
ASSETS		
Current Assets		
Cash	\$ 556,238	\$ 559,900
Short-term investments	602,219	401,257
Accounts receivable	102,845	251,095
Prepaid Expenses	66,687	75,193
	<u>1,327,989</u>	<u>1,287,445</u>
Long-term investments	1,028,971	1,605,309
Tangible capital assets	79,909	27,979
Intangible capital assets	839,497	339,287
	<u><u>\$ 3,276,366</u></u>	<u><u>\$ 3,260,020</u></u>
LIABILITIES		
Current Liabilities		
Accounts Payable and accrued liabilities	\$ 549,946	\$ 741,840
Deferred Revenue	447,334	350,160
	<u>997,280</u>	<u>1,092,000</u>
NET ASSETS		
Unrestricted	2,279,086	2,168,020
	<u><u>\$ 3,276,366</u></u>	<u><u>\$ 3,260,020</u></u>

2016 Revenue Sources / Expenditures

Total Revenue: \$3,509,240

Total Expenses: \$3,398,174



Auditor's Report



- Excerpts from Welch LLP's Auditor's Report:
 - "We conducted our audit in accordance with Canadian generally accepted auditing standards."
 - "In our opinion, **the financial statements present fairly, in all material respects**, the financial position of Canadian Association for Laboratory Accreditation Inc. as at December 31, 2016 and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations."

Appointment of Auditors

Motion: to re-appoint the firm of Welch, LLP as auditors of CALA for the year ending December 31, 2017

2017 Budget

	2017 BUDGET	2016 RESULTS
Revenue		
Proficiency Testing	\$ 1,601,199	\$ 1,559,765
Accreditations	1,492,160	1,411,849
Training	408,585	264,873
International Activities	102,240	94,500
Memberships	148,500	147,200
Interest and other income	30,000	31,053
TOTAL REVENUE	<u>3,782,684</u>	<u>3,509,240</u>
Program Expenses		
Proficiency Testing	865,614	850,838
Accreditations	424,000	353,144
Training	195,846	78,792
International Activities	47,249	46,082
<i>Total Program & Project Expenses</i>	<u>1,532,709</u>	<u>1,328,856</u>
Salaries and Benefits	1,544,048	1,467,622
General, Overhead & Administrative Expenses	769,876	601,696
TOTAL EXPENSES	<u>3,846,633</u>	<u>3,398,174</u>
Excess (Deficiency) revenue over expenses	\$ <u>(63,949)</u>	\$ <u>111,066</u>

Financial Risk Management

- Financial Risk Management Strategies
 - Increased vigilance over expenses to try to minimize deficit
 - Mitigation strategies for emergency cash flow
 - Reserve/investment fund
 - Pursuing operating line of credit with bank

TREASURER'S REPORT 2017

Thank You